

*CBC St John's
Parklands*

30 OCTOBER 2017

*Grade 6 & Grade 7
Parent Information
Evening*

CBC

SENIOR SCHOOL

EST. 1935

ST JOHN'S

Saints Among Us

January 2018

WELCOME TO CBC ST JOHN'S SENIOR SCHOOL



2018 is the Year of the Youth in our College. We invite our Youth to open their hearts to Jesus because they are deeply loved by Him and the Church.

Our theme for the year is: To Open New Horizons for Spreading Joy: Young People, Faith and Vocational Discernment. We appreciate the gifts and contributions of our Youth and we want to support their journey through our College in every way we can.

Content

Communication
Counselling Team
Absenteeism
Homework Class
Cellphones
Electronic Media
Dress Code
Discipline
Test and Examinations
Subjects
Subject Changes
Sporting Codes
Extra Murals

COMMUNICATION

If at any time you have questions or concerns, please note the following Communication Channels:

Contact your child's Register Teacher FIRST by writing a note in your child's homework diary or by sending a letter or an email. If necessary, make an appointment to see the relevant teacher. If you feel that your communication has not been addressed to your satisfaction, please bring your concerns to the Grade Head. From there, please contact Ms Marisa Fox (Head of the Senior School) via email, or make an appointment to see her. Your very last port of call should be Mrs Sharon van Vuren (Head of College). We will make every effort to address your concerns / queries to the best of our ability. Please could we request that you follow the correct channels of communication to prevent a delay in the resolution of your inquiry.

Please feel free to email your child's Grade Head on one of the following addresses:

Grade 8: Mr Patrick Boltler (patrickb@cbcstjohns.co.za)

Grade 9: Mrs Helena Bester (hbester@cbcstjohns.co.za)

Grade 10: Mrs Kate Zimmermann (2017) (katez@cbcstjohns.co.za)

Grade 11: Mr Sean Greyling (2017) (sgreyling@cbcstjohns.co.za)

Grade 12: Ms Annelde Raats (araats@cbcstjohns.co.za)

(Matric events)

Grade 12: Mr Ryk Brink (HOD: FET) (rbrink@cbcstjohns.co.za)

(Academics)

Alternatively, you may contact Mrs Smith (ysmith@cbcstjohns.co.za) at the front office to make an appointment to see the relevant teacher(s), Grade Head or Head of the Senior School.

COUNSELLING TEAM

We offer the services of two counsellors at the school. They assist our students with particular academic problems, subject and career choices, emotional trauma and behavioural issues. Please contact Ms Annelde Raats (araats@cbcstjohns.co.za) or Mr Ryk Brink (rbrink@cbcstjohns.co.za), if your child needs a concession for tests and examinations, for example extra time, please provide the school (Ms Raats) with a psychologist or doctor's report in order to apply for the concession at the WCED.

ABSENTEEISM

Regular attendance is compulsory. Please ensure that your child is punctual. Note that it is your child's responsibility to catch up on work missed due to absenteeism or if he/she is out of the classroom for any other reason. Please make every effort to schedule doctors' appointments for after school hours. If your child has to leave early, please adhere to the following procedures:

When sick:

- If a student is ill at school he/she must report to Ms Fox/HOD/Grade Head who will give him/her permission to go home.
- Mrs Smith will give him/her a permission slip and will contact you.

For other reasons:

- A letter or email must be sent or handed in before the start of period 1 to Ms Fox or Mrs Smith
- A permission slip will then be completed which must be signed by Ms Fox/HOD/Grade Head.
- The student must show this slip to the subject teacher in order to be excused.
- The student must then proceed to the main admin block and hand the permission slip in at reception.
- Students may NOT phone or SMS/WhatsApp parents to come and fetch them.
- No student will be allowed to go home if the proper procedure has not been followed.
- Parents must collect students, from front reception in the main Admin Block.

HOMEWORK CLASS

Children may not sit and wait for lifts in the afternoons. They must attend homework class. Homework class is from 15:00 to 16:00, Mondays to Thursdays.

CELLPHONES

Your child's cell phone must be switched off when he/she arrives at school in the mornings. Cell phones may be switched on at 14:45. Any child caught using his/her cell phone without permission during school hours, will have it confiscated for one week. Please call the school should there be an emergency.

ELECTRONIC MEDIA

You, as the parent, should at all times be aware of the “goings on” on your child’s Facebook profile and internet usage. Please remember that Facebook, as well as other electronic media, are public domains. If at any time a child has inappropriate messages, photographs, comments, language etc. posted on his/her cell phone, Facebook profile, etc. he/she will be disciplined. Please note that NO photographs may be taken and posted on Facebook without the consent of the people in the photograph. Please periodically check your child’s internet usage and Facebook profiles. This will also help to keep our children safe from cyber predators. Every student and parent has signed our Code of Conduct. Please familiarise yourself with it. Thank you, in anticipation, for your support.

DRESS CODE

Please make sure that your child is correctly dressed for school. Blazers must be worn to and from school as well as in public. Tracksuits with the CBC sport shirt and running shoes may be worn on PT days. (No jersey with PT/Sports uniform).

DISCIPLINE Restorative Justice

Restorative justice is the principle upon which our disciplinary system is built. We believe that students should learn to take responsibility for their actions and understand the effect of their behaviour on others. Offending students and victims are guided in a pastoral environment to restore their relationships and learn from their experience. The merit and demerit system is only an instrument of the entire disciplinary system. It is used in conjunction with a pastoral approach and the discretion of the school management.

MERITS:

- Merits are handed out for excellent work ethic, improvement in marks, good behaviour and when we witness your child excelling. MERITS do not wipe out DEMERITS. Merits will be added up and at the end of each term, civvies vouchers (5 merits) and tuck shop vouchers (10 merits) will be handed out to students.

DEMERITS

- Three demerits result in a detention. You will be notified by SMS and your child will be issued with a detention slip indicating the three warnings given.
- First detention is one hour long on a Friday afternoon. If your child is absent

on the Friday that he / she was supposed to attend detention, then it will be postponed until the next Friday. Students who miss detention without being excused will have their detention time doubled. The only way a child can be excused is by means of a LETTER/EMAIL from a parent. This is to be handed to the teacher (Mrs Kate Zimmermann - 2017) who is in charge of detention (katez@cbcstjohns.co.za) by Thursday at the latest.

- Second detention is 2 hours long on a Friday afternoon.
- A third detention (also 2 hours) will result in an internal disciplinary hearing.
- Any infringement beyond this point or of a more serious nature will result in a disciplinary hearing with the Board of Governors.
- You have three methods of finding out about your child's demerits (i.e. phoning, DT slip or ask your child). Teachers will not supply this information and no discussion / debate will be entered into with parents, regarding detentions.

TEST AND EXAMINATIONS

Term 1: Test Days (Grades 8 to 12)

Term 2: Formal examinations (Grades 8-12)

Term 3: Preliminary examinations (Grade 12)
Test Days (Grades 8 to 11)

Term 4: NSC examinations (Grade 12)
Formal Examinations (Grades 8-11)

Please take note of the following regarding absenteeism from tests and examinations.

- Students absent from a test/examination must have a DOCTOR'S CERTIFICATE in order to write the re-write - if not, he / she will receive zero. This is a WCED requirement.
- Students who are absent for any of these tests/examinations and who do have a doctor's certificate, must write the test/examination on the day they return to school.
- Students are NOT to make any private arrangements with teachers of the subjects they have missed, regarding a retest.
- A student who is absent for an extended period of time and who then misses more than one test must speak to Mr Boltler to make special arrangements.
- We encourage students to come to school to write their tests/examinations and then go home if they are not feeling well, but are perhaps not ill enough to go to the doctor.
- Several subjects require more than one test per term so teachers may also require class tests (shorter tests) outside of the test week system. These class tests will be arranged by the class teacher and will take place during normal lessons.

SUBJECTS

In Grades 8 and 9 we offer the following subjects:

English (HL), Afrikaans (FAL), Mathematics, Life Orientation, EMS, Natural Sciences, Technology, Social Sciences (History and Geography)

Creative Arts (Visual Arts, Music, and Dramatic Arts) Students must choose TWO of the three Art forms

Computer Literacy and Religious Education (These subjects are not taken into consideration for promotion purposes. However they are extremely important).

SUBJECT CHANGES

- Grades 8 and 9: Subject changes for Creative Art Forms will not be allowed after the 30 July
- Closing date for Grade 12 : NO changes allowed
- Closing date for Grade 11: TWO subjects before or on 31 March 2018
- Closing date for Grade 10: TWO subjects before or on 30 June 2018

No student may change a subject without receiving counselling and an official signed form (available from Ms Raats).

We look forward to a happy, successful year together.

Sporting Codes

Summer (First and Fourth Terms) – Athletics, Cricket, Softball, Tennis, Summer League Hockey (Boys and Girls)

Winter (Second and Third Terms) – Hockey (Boys and Girls), Soccer, Netball, Body Boarding and Chess

Extra Mural Activities

Debating, Choir, Visual Art Classes, Eisteddfods, Writing Club, Dramatic Arts...

We wish our students and their parents a happy and successful year at CBC St John's.

Live Jesus in our hearts forever!